

AUTHORIZED  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES

**INFORMATION TECHNOLOGY PROFESSIONAL SERVICES  
and  
PRESAGIS SOFTWARE, MAINTENACE and TRAINING**

Special Item No. 132-33 Perpetual Software Licenses  
Special Item No. 132-50 Training Courses  
Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SPECIAL ITEM NUMBER 132-33 - PERPETUAL SOFTWARE LICENSES**

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

**FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE**

Large Scale Computers  
Application Software  
Microcomputers  
Application Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**SPECIAL ITEM NUMBER 132-50 - TRAINING COURSES (FPDS Code U012)**

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301 IT Facility Operation and Maintenance  
FPDS Code D302 IT Systems Development Services  
FPDS Code D306 IT Systems Analysis Services  
FPDS Code D307 Automated Information Systems Design and Integration Services  
FPDS Code D308 Programming Services  
FPDS Code D310 IT Backup and Security Services  
FPDS Code D311 IT Data Conversion Services  
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services  
FPDS Code D316 IT Network Management Services

FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or  
Other Information Services (All other information services belong under Schedule 76)  
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

### Loyola Enterprises Inc.

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Contract Number: GS-35F-0274L  
Period Covered by Contract: 6 March 2001 – 5 March 2016

General Services Administration  
Federal Acquisition Service

Pricelist current through Modification #PO-0014, dated 22 March 2011.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsadvantage.gov>).

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## Presagis Software Maintenance and Training GSA Price

SIN	Part Number	Description
132-33	301-01-001-001-540-01	STAGE Developer
132-33	301-01-001-002-540-01	STAGE Preparation
132-33	301-01-002-001-100-00	Flightsim Developer PC or Linux
132-33	301-01-002-001-600-00	Helisim Developer - PC or Linux
132-33	301-01-002-002-100-00	Flightsim Preparation - PC or Linux
132-33	301-01-002-002-600-00	Helisim Preparation - PC or Linux
132-33	301-01-003-001-511-00	AI.implant Development Environment - PC or Linux
132-33	301-01-003-002-511-00	AI.implant Authoring Tools - PC or Linux
132-33	301-01-004-001-110-01	SIM OneNet
132-33	301-04-011-001-220-01	VAPS XT Simulation Edition
132-33	301-04-011-002-220-01	VAPS XT Designer
132-33	301-04-011-003-220-01	VAPS XT Developer
132-33	301-04-011-005-220-01	VAPS XT ARINC 661 Module
132-33	301-04-011-006-220-01	VAPS XT DOC nGEN (Aero)
132-33	301-04-011-007-220-01	VAPS XT Design Suite
132-33	301-04-011-008-220-01	VAPS XT Production Suite
132-33	302-01-001-001-540-01	STAGE User
132-33	302-01-001-001-550-01	STAGE User (10 pack)
132-33	302-01-002-001-100-00	Flightsim User - PC or Linux
132-33	302-01-002-001-600-00	Helisim User - PC or Linux
132-33	302-01-002-004-150-00	Flightsim User (10 pack) - PC or Linux
132-33	302-01-002-005-150-00	Helisim User (10 pack) - PC or Linux
132-33	302-01-003-001-511-00	AI.implant Runtime (5 pack) - PC or Linux
132-33	302-01-003-002-511-00	AI.implant Runtime Buy-out/Per Application - PC or Linux
132-33	302-01-004-001-110-01	SIM OneNet Runtime (5 Packs)
132-33	302-01-004-002-110-01	SIM OneNet Runtime (10 Packs)
132-33	302-01-004-003-110-01	SIM OneNet Runtime (20 Packs)
132-33	302-02-014-001-100-00	World Wide Database USB Drive (WWDB)
132-33	308-04-011-013-311-01	VAPS XT Upgrade from Designer to Developer
132-33	308-04-011-015-311-01	VAPS XT Upgrade from Designer Suite to Production Suite
132-33	316-01-001-004-600-00	STAGE HD
132-33	401-02-005-001-100-01	Aeria Suite Upgrade - Creator Pro
132-33	401-02-005-001-340-01	Creator
132-33	401-02-005-002-340-01	Creator Pro
132-33	401-02-005-003-340-01	Road Pro Option for Creator
132-33	401-02-005-003-360-01	Creator Airports Option for Creator
132-33	401-02-006-001-100-01	Aeria Suite Upgrade - Terra Vista DART
132-33	401-02-006-001-513-01	Terra Vista Base
132-33	401-02-006-002-513-01	Terra Vista Pro Builder

132-33	401-02-006-003-513-01	Terra Vista DART
132-33	401-02-006-004-513-01	Output Compiler for OTF
132-33	401-02-006-005-513-01	Output Compiler for VR-Forces
132-33	401-02-006-006-513-01	Output Compiler for CTDB
132-33	401-02-006-007-513-01	Output Compiler for JCATS
132-33	401-02-006-008-513-01	Output Compiler for SEDRIS 3.1
132-33	401-02-006-010-513-01	Terra Vista MMB (per node)
132-33	401-02-006-011-513-01	Terra Vista MMB Controller Module
132-33	401-02-006-012-016-00	Terra Vista MMB 16 Node Bundle
132-33	401-02-006-012-032-00	Terra Vista MMB 32 Node Bundle
132-33	401-02-006-012-064-00	Terra Vista MMB 64 Node Bundle
132-33	401-02-006-013-530-01	Output Compiler for VBS2
132-33	401-02-007-001-220-01	Creator Virtual Texture (VT) Studio
132-33	401-03-009-003-220-01	Vega Prime - PC includes LADBM
132-33	401-03-009-003-220-02	Vega Prime - Linux incluydes LADBM
132-33	401-03-009-005-220-01	Vega Prime Multi-Channel - PC
132-33	401-03-009-005-220-02	Vega Prime Multi-Channel - Linux
132-33	401-03-009-009-220-01	Vega Prime Marine - PC
132-33	401-03-009-009-220-02	Vega Prime Marine - Linux
132-33	401-03-009-015-300-01	Vega Prime Effects - PC
132-33	401-03-009-015-300-02	Vega Prime Effects - Linux
132-33	401-03-500-002-220-01	CTS Sensors
132-33	401-03-500-005-220-01	Vega Prime Radar - PC
132-33	401-03-500-005-220-02	Vega Prime Radar - Linux
132-33	401-03-500-006-220-01	Texture Material Mapper (TMM)
132-33	401-03-500-007-220-01	MOSART Atmospheric Tool (MAT)
132-33	401-03-500-010-300-01	Vega Prime Sensor - PC
132-33	401-03-500-010-300-02	Vega Prime Sensor - Linux
132-33	401-05-300-021-200-01	BlueBerry 3D Runtime Environment for Vega Prime - PC
132-33	401-05-300-021-220-01	Blueberry3D Terrain Studio Editor
132-33	401-05-301-010-900-01	DI-Guy for Vega Prime - PC
132-33	401-05-301-010-900-02	DI-Guy for Vega Prime - Linux
132-33	401-05-301-011-900-01	DI-Guy Development Bundle - PC
132-33	401-05-301-011-900-02	DI-Guy Development Bundle - Linux
132-33	401-05-302-012-212-01	DIS/HLA for Vega Prime - PC
132-33	401-05-302-012-212-02	DIS/HLA for Vega Prime - Linux
132-33	401-05-304-002-000-01	QualNet Developer for STAGE
132-33	401-05-305-005-340-01	RealNat Premium Plug-in for Creator
132-33	401-05-305-006-340-01	RealNat Premium GeoSpecific Plant Library
132-33	401-05-306-014-220-01	SpeedTree for Vega Prime - PC
132-33	401-05-306-014-220-02	SpeedTree for Vega Prime - Linux
132-33	401-05-307-016-400-01	Vortex for Vega Prime - PC
132-33	401-05-307-018-400-01	Vortex for Vega Prime Developers 3-Pack - PC
132-33	401-05-307-019-400-01	Vortex Pro for Vega Prime - PC
132-33	401-05-307-020-400-01	Vortex Pro for Vega Prime Developers 3-Pack - PC

132-33	402-03-009-001-220-01	Lyra - PC
132-33	402-03-009-001-220-02	Lyra - Linux
132-33	402-03-009-003-220-01	Vega Prime - PC Runtime includes LADBM
132-33	402-03-009-003-220-02	Vega Prime - Linux Runtime Includes LADBM
132-33	402-03-009-005-220-01	Vega Prime Multi-Channel - PC Runtime
132-33	402-03-009-005-220-02	Vega Prime Multi-Channel - Linux Runtime
132-33	402-03-009-009-220-01	Vega Prime Marine - PC Runtime
132-33	402-03-009-009-220-02	Vega Prime Marine - Linux Runtime
132-33	402-03-009-015-300-01	Vega Prime Effects - PC Runtime
132-33	402-03-009-015-300-02	Vega Prime Effects - Linux Runtime
132-33	402-03-500-001-220-01	Lyra Sensors - PC
132-33	402-03-500-001-220-02	Lyra Sensors - Linux
132-33	402-03-500-005-220-01	Vega Prime Radar - PC Runtime
132-33	402-03-500-005-220-02	Vega Prime Radar - Linux Runtime
132-33	402-03-500-010-300-01	Vega Prime Sensor - PC Runtime
132-33	402-03-500-010-300-02	Vega Prime Sensor - Linux Runtime
132-33	402-05-300-021-200-01	BlueBerry 3D Runtime Environment for Vega Prime - PC Runtime
132-33	402-05-301-010-900-01	DI-Guy for Vega Prime - PC Runtime
132-33	402-05-301-010-900-02	DI-Guy for Vega Prime - Linux Runtime
132-33	402-05-301-011-900-01	DI-Guy for Vega Prime - PC Runtime 2
132-33	402-05-301-011-900-02	DI-Guy for Vega Prime - Linux Runtime 2
132-33	402-05-301-012-900-01	DI-Guy for Vega Prime - PC Runtime 3-7
132-33	402-05-301-012-900-02	DI-Guy for Vega Prime - Linux Runtime 3-7
132-33	402-05-301-013-900-01	DI-Guy for Vega Prime - PC Runtime 8+
132-33	402-05-301-013-900-02	DI-Guy for Vega Prime - Linux Runtime 8+
132-33	402-05-302-012-212-01	DIS/HLA for Vega Prime - PC Runtime
132-33	402-05-302-012-212-02	DIS/HLA for Vega Prime - Linux Runtime
132-33	402-05-304-001-000-01	QualNet User for STAGE
132-33	402-05-306-014-220-01	SpeedTree for Vega Prime - PC Runtime
132-33	402-05-306-014-220-02	SpeedTree for Vega Prime - Linux Runtime
132-33	402-05-307-016-400-01	Vortex for Vega Prime - PC Runtime
132-33	402-05-307-018-400-01	Vortex for Vega Prime Developers 3-Pack - PC Runtime
132-33	402-05-307-019-400-01	Vortex Pro for Vega Prime - PC Runtime
132-33	402-05-307-020-400-01	Vortex Pro for Vega Prime Developers 3-Pack - PC Runtime
132-33	403-02-005-004-340-01	OpenFlight Developer Program
132-33	403-02-006-014-513-01	CDB API Developer Program
132-33	408-00-000-000-000-00	License Transfer Fee
132-33	408-02-005-001-000-01	Upgrade from Creator to Creator Pro
132-33	408-02-006-001-513-00	Upgrade from Terra Vista Base to ProBuilder
132-33	408-02-006-002-513-00	Upgrade from Terra Vista ProBuilder to DART
132-33	410-02-005-007-340-01	Creator USB Dongle
132-33	410-02-006-007-340-01	Terra Vista USB Dongle
132-33	410-03-009-001-220-01	Lyra USB Dongle
132-33	410-03-009-022-220-01	Vega Prime USB Dongle
132-33	410-03-009-030-220-01	Vega Prime Hardware RTL for PC

132-33	410-03-009-030-220-02	Vega Prime Hardware RTL for Linux
132-33	413-05-304-001-000-01	Qualnet DIS/HLA for STAGE
132-33	413-05-304-002-000-01	Qualnet Network Security
132-33	413-05-304-003-000-01	Qualnet Propagation Library: Urban
132-33	413-05-304-004-000-01	Qualnet Satellite Library
132-33	413-05-500-001-000-01	QualNet Military Radios Library
132-33	303-01-001-001-540-01	STAGE Developer Maintenance
132-33	303-01-001-002-540-01	STAGE Preparation Maintenance
132-33	303-01-001-003-540-01	STAGE User Maintenance
132-33	303-01-001-003-550-01	STAGE User (10 pack) Maintenance
132-33	303-01-001-004-600-00	STAGE HD Maintenance
132-33	303-01-002-001-100-00	Flightsim Developer Maintenance - PC or Linux
132-33	303-01-002-001-600-00	Helisim Developer Maintenance - PC or Linux
132-33	303-01-002-002-100-00	Flightsim Preparation Maintenance - PC or Linux
132-33	303-01-002-002-600-00	Helisim Preparation Maintenance - PC or Linux
132-33	303-01-002-003-100-00	Flightsim User Maintenance- PC or Linux
132-33	303-01-002-003-600-00	Helisim User Maintenance - PC or Linux
132-33	303-01-002-004-150-00	Flightsim User (10 pack) Maintenance - PC or Linux
132-33	303-01-002-005-150-00	Helisim User (10 pack) Maintenance - PC or Linux
132-33	303-01-003-001-511-00	AI.implant Development Environment Maintenance - PC or Linux
132-33	303-01-003-001-511-02	AI.implant Development Environment Maintenance - Linux
132-33	303-01-003-002-511-00	AI.implant Authoring Tools Maintenance - PC or Linux
132-33	303-01-004-001-110-01	SIM OneNet Maintenance
132-33	303-04-011-001-220-01	VAPS XT Simulation Edition Maintenance
132-33	303-04-011-002-220-01	VAPS XT Designer Maintenance
132-33	303-04-011-003-220-01	VAPS XT Developer Maintenance
132-33	303-04-011-005-220-01	VAPS XT ARINC 661 Module Maintenance
132-33	303-04-011-006-220-01	VAPS XT DOC nGEN (Aero) Maintenance
132-33	303-04-011-007-220-01	VAPS XT Design Suite Maintenance
132-33	303-04-011-008-220-01	VAPS XT Production Suite Maintenance
132-33	311-01-001-001-540-01	STAGE Developer Maintenance (1 month)
132-33	311-01-001-002-540-01	STAGE Preparation Maintenance (1 month)
132-33	311-01-001-003-540-01	STAGE User Maintenance (1 month)
132-33	311-01-001-004-600-00	STAGE HD Maintenance (1 month)
132-33	311-01-001-005-540-01	STAGE User (10 pack) Maintenance (1 month)
132-33	311-01-002-001-100-00	Flightsim Developer Maintenance (1 month) - PC or Linux
132-33	311-01-002-001-600-00	Helisim Developer Maintenance (1 month) - PC or Linux

132-33	311-01-002-002-100-00	Flightsim Preparation Maintenance (1 month) - PC or Linux
132-33	311-01-002-002-600-00	Helisim Preparation Maintenance (1 month) - PC or Linux
132-33	311-01-002-003-100-00	Flightsim User Maintenance (1 month) - PC or Linux
132-33	311-01-002-003-600-00	Helisim User Maintenance (1 month) - PC or Linux
132-33	311-01-002-004-100-00	FlightSIM User (10 pack) Maintenance (1 month)
132-33	311-01-002-004-600-00	HeliSIM User (10 pack) Maintenance (1 month)
132-33	311-01-003-001-511-00	AI.implant Development Environment Maintenance (1 month) - PC or Linux
132-33	311-01-003-002-511-00	AI.implant Authoring Tools Maintenance (1 month) - PC or Linux
132-33	311-01-004-001-110-01	SIM OneNet Maintenance (1 month)
132-33	311-04-011-001-220-01	VAPS XT Simulation Edition Maintenance (1 month)
132-33	311-04-011-002-220-01	VAPS XT Designer Maintenance (1 month)
132-33	311-04-011-003-220-01	VAPS XT Developer Maintenance ( 1 month)
132-33	311-04-011-005-220-01	VAPS XT ARINC 661 Module Maintenance ( 1 month)
132-33	311-04-011-006-220-01	VAPS XT DOC nGEN (Aero) Maintenance ( 1 month)
132-33	311-04-011-007-220-01	VAPS XT Design Suite Maintenance (1 month)
132-33	311-04-011-008-220-01	VAPS XT Production Suite Maintenance (1 month)
132-33	403-02-005-001-100-01	Aeria Suite Upgrade - Creator Pro Maintenance
132-33	403-02-005-001-340-01	Creator Maintenance
132-33	403-02-005-002-340-01	Creator Pro Maintenance
132-33	403-02-005-003-340-01	Road Pro Option for Creator Maintenance
132-33	403-02-005-003-360-01	Creator Airports Option for Creator Maintenance
132-33	403-02-006-001-100-01	Aeria Suite Upgrade - Terra Vista DART Maintenance
132-33	403-02-006-001-513-01	Terra Vista Base Maintenance
132-33	403-02-006-002-513-01	Terra Vista Pro Builder Maintenance
132-33	403-02-006-003-513-01	Terra Vista DART Maintenance
132-33	403-02-006-004-513-01	Output Compiler for OTF Maintenance
132-33	403-02-006-005-513-01	Output Compiler for VR-Forces Maintenance
132-33	403-02-006-006-513-01	Output Compiler for CTDB Maintenance
132-33	403-02-006-007-513-01	Output Compiler for JCATS Maintenance
132-33	403-02-006-008-513-01	Output Compiler for SEDRIS 3.1 Maintenance
132-33	403-02-006-010-513-01	Terra Vista MMB (per node) Maintenance
132-33	403-02-006-011-513-01	Terra Vista MMB Controller Module Maintenance
132-33	403-02-006-014-530-01	Output Compiler for VBS2 Maintenance
132-33	403-02-007-001-220-01	Creator Virtual Texture (VT) Studio Maintenance
132-33	403-02-007-002-220-01	Creator Terrain Studio (CTS) Maintenance
132-33	403-03-009-001-220-01	Lyra - PC Maintenance

132-33	403-03-009-001-220-02	Lyra - Linux Maintenance
132-33	403-03-009-003-220-01	Vega Prime - PC Maintenance Includes LADBM
132-33	403-03-009-003-220-02	Vega Prime - Linux Maintenance Includes LADBM
132-33	403-03-009-005-220-01	Vega Prime Multi-Channel - PC Maintenance
132-33	403-03-009-005-220-02	Vega Prime Multi-Channel - Linux Maintenance
132-33	403-03-009-009-220-01	Vega Prime Marine - PC Maintenance
132-33	403-03-009-009-220-02	Vega Prime Marine - Linux Maintenance
132-33	403-03-009-015-300-01	Vega Prime Effects - PC Maintenance
132-33	403-03-009-015-300-02	Vega Prime Effects - Linux Maintenance
132-33	403-03-500-001-220-01	Lyra Sensors - PC Maintenance
132-33	403-03-500-001-220-02	Lyra Sensors - Linux Maintenance
132-33	403-03-500-002-220-01	CTS Sensors Maintenance
132-33	403-03-500-005-220-01	Vega Prime Radar - PC Maintenance
132-33	403-03-500-005-220-02	Vega Prime Radar - Linux Maintenance
132-33	403-03-500-006-220-01	Texture Material Mapper (TMM) Maintenance
132-33	403-03-500-007-220-01	MOSART Atmospheric Tool (MAT) Maintenance
132-33	403-03-500-010-300-01	Vega Prime Sensor - PC Maintenance
132-33	403-03-500-010-300-02	Vega Prime Sensor - Linux Maintenance
132-33	403-05-300-021-200-01	BlueBerry 3D Runtime Environment for Vega Prime - PC Maintenance
132-33	403-05-300-021-220-01	Blueberry3D Terrain Studio Editor Maintenance
132-33	403-05-301-010-900-01	DI-Guy for Vega Prime - PC Maintenance
132-33	403-05-301-010-900-02	DI-Guy for Vega Prime - Linux Maintenance
132-33	403-05-301-011-900-01	DI-Guy Development Bundle - PC Maintenance
132-33	403-05-302-012-212-01	DIS/HLA for Vega Prime - PC Maintenance
132-33	403-05-302-012-212-02	DIS/HLA for Vega Prime - Linux Maintenance
132-33	403-05-304-001-000-01	QualNet Developer for STAGE Maintenance
132-33	403-05-304-002-000-01	QualNet User for STAGE Maintenance
132-33	403-05-304-003-000-01	Qualnet DIS/HLA for STAGE Maintenance
132-33	403-05-304-004-000-01	Qualnet Network Security Maintenance
132-33	403-05-304-006-000-01	Qualnet Propagation Library: Urban Maintenance
132-33	403-05-304-007-000-01	Qualnet Satellite Library Maintenance
132-33	403-05-305-005-340-01	RealNat Premium Plug-in for Creator Maintenance
132-33	403-05-306-014-220-01	SpeedTree for Vega Prime - PC Maintenance
132-33	403-05-306-014-220-02	SpeedTree for Vega Prime - Linux Maintenance
132-33	403-05-307-016-400-01	Vortex for Vega Prime - PC Maintenance
132-33	403-05-307-018-400-01	Vortex for Vega Prime Developers 3-Pack - PC Maintenance

132-33	403-05-307-019-400-01	Vortex Pro for Vega Prime - PC Maintenance
132-33	403-05-307-020-400-01	Vortex Pro for Vega Prime Developers 3-Pack - PC Maintenance
132-33	403-05-500-008-000-01	QualNet Military Radios Library Maintenance
132-33	411-02-005-001-340-01	Creator Maintenance (1 month)
132-33	411-02-005-002-340-01	Creator Pro Maintenance (1 month)
132-33	411-02-005-003-340-01	Road Pro Option for Creator Maintenance (1 month)
132-33	411-02-005-003-360-01	Creator Airports Option for Creator Maintenance (1 month)
132-33	411-02-006-001-513-01	Terra Vista Base Maintenance (1 month)
132-33	411-02-006-002-513-01	Terra Vista Pro Builder Maintenance (1 month)
132-33	411-02-006-003-513-01	Terra Vista DART Maintenance (1 month)
132-33	411-02-006-004-513-01	Output Compiler for OTF Maintenance (1 month)
132-33	411-02-006-005-513-01	Output Compiler for VR-Forces Maintenance (1 month)
132-33	411-02-006-006-513-01	Output Compiler for CTDB Maintenance (1 month)
132-33	411-02-006-007-513-01	Output Compiler for JCATS Maintenance (1 month)
132-33	411-02-006-008-513-01	Output Compiler for SEDRIS 3.1 Maintenance (1 month)
132-33	411-02-006-010-513-01	Terra Vista MMB (per node) Maintenance (1 month)
132-33	411-02-006-011-513-01	Terra Vista MMB Controller Module Maintenance (1 month)
132-33	411-02-006-014-530-01	Output Compiler for VBS2 Maintenance (1 month)
132-33	411-02-007-001-220-01	Creator Virtual Texture Studio Maintenance (1 month)
132-33	411-03-009-001-220-01	Lyra - PC Maintenance (1 month)
132-33	411-03-009-001-220-02	Lyra - Linux Maintenance (1 month)
132-33	411-03-009-003-220-01	Vega Prime - PC Maintenance (1 month)
132-33	411-03-009-003-220-02	Vega Prime - Linux Maintenance (1 month)
132-33	411-03-009-005-220-01	Vega Prime Multi-Channel - PC Maintenance (1 month)
132-33	411-03-009-005-220-02	Vega Prime Multi-Channel - Linux Maintenance (1 month)
132-33	411-03-009-009-220-01	Vega Prime Marine - PC Maintenance (1 month)
132-33	411-03-009-009-220-02	Vega Prime Marine - Linux Maintenance (1 month)
132-33	411-03-009-015-300-01	Vega Prime Effects - PC Maintenance (1 month)
132-33	411-03-009-015-300-02	Vega Prime Effects - Linux Maintenance (1 month)
132-33	411-03-500-001-220-01	Lyra Sensors - PC Maintenance (1 month)
132-33	411-03-500-001-220-02	Lyra Sensors - Linux Maintenance (1 month)
132-33	411-03-500-002-220-01	CTS Sensors Maintenance (1 month)
132-33	411-03-500-005-220-01	Vega Prime Radar - PC Maintenance (1 month)
132-33	411-03-500-005-220-02	Vega Prime Radar - Linux Maintenance (1 month)
132-33	411-03-500-006-220-01	Texture Material Mapper (TMM) Maintenance (1 month)
132-33	411-03-500-007-220-01	MOSART Atmospheric Tool (MAT) Maintenance (1 month)

132-33	411-03-500-010-300-01	Vega Prime Sensor - PC Maintenance (1 month)
132-33	411-03-500-010-300-02	Vega Prime Sensor - Linux Maintenance (1 month)
132-33	411-05-300-001-200-01	BlueBerry 3D Runtime Environment for Vega Prime - PC Maintenance (Monthly)
132-33	411-05-301-010-900-01	DI-Guy for Vega Prime - PC Maintenance (1 month)
132-33	411-05-301-010-900-02	DI-Guy for Vega Prime - Linux Maintenance (1 month)
132-33	411-05-301-011-900-01	DI-Guy Development Bundle - PC Maintenance (1 month)
132-33	411-05-301-011-900-02	DI-Guy Development Bundle - Linux Maintenance (1 month)
132-33	411-05-302-012-212-01	DIS/HLA for Vega Prime - PC Maintenance (1 month)
132-33	411-05-302-012-212-02	DIS/HLA for Vega Prime - Linux Maintenance (1 month)
132-33	411-05-305-005-340-01	RealNat Premium Plug-in for Creator Maintenance (1 month)
132-33	411-05-306-014-220-01	SpeedTree for Vega Prime - PC Maintenance (1 month)
132-33	411-05-306-014-220-02	SpeedTree for Vega Prime - Linux Maintenance (1 month)
132-33	411-05-307-016-400-01	Vortex for Vega Prime - PC Maintenance (1 month)
132-33	411-05-307-018-400-01	Vortex for Vega Prime Developers 3-Pack - PC Maintenance (1 month)
132-33	411-05-307-019-400-01	Vortex Pro for Vega Prime - PC Maintenance (1 month)
132-33	411-05-307-020-400-01	Vortex Pro for Vega Prime Developers 3-Pack - PC Maintenance (1 month)
132-50	405-01-102-020-000-00	Technical Services Firm Fixed Price, Simulation Focus
132-50	405-02-100-014-000-00	Technical Services Firm Fixed Price, Content Creation Focus
132-50	405-03-103-023-000-00	Technical Services Firm Fixed Price, Visualization Focus
132-50	405-04-101-001-001-00	VAPS XT-178 Technical Services Firm Fixed Price
132-50	405-04-101-017-000-00	Technical Services Firm Fixed Price, HMI Focus
132-50	405-22-011-050-000-02	VAPS XT Custom Linux Compiled Libraries Technical Services
132-50	406-23-104-001-00-00	Integrated Product Training
132-50	406-41-000-001-000-00	Generic Embedded Graphics Training Seat
132-50	406-41-001-001-540-00	Using STAGE - Per Seat Training
132-50	406-41-004-001-110-00	Using SIM OneNet - Per Seat Training
132-50	406-41-005-001-340-00	Using Creator - Per Seat Training
132-50	406-41-006-001-513-00	Using Terra Vista - Per Seat Training
132-50	406-41-009-001-220-00	Using Vega Prime - Per Seat Training
132-50	406-41-009-002-220-00	Using Vega Prime LADBM - Per Seat Training
132-50	406-41-009-003-220-00	Using Vega Prime Marine - Per Seat Training
132-50	406-41-009-004-800-00	Using DI-Guy for Vega Prime - Per Seat Training
132-50	406-41-009-005-212-00	Using DIS/HLA for Vega Prime - Per Seat Training
132-50	406-41-011-001-220-00	Using VAPS XT - Per Seat Training
132-50	406-41-011-002-220-00	Using ARINC 661 mode of VAPS XT - Per Seat Training
132-50	406-41-500-001-220-00	Using Vega Prime Sensor - Per Seat Training
132-50	406-51-001-001-540-00	Using STAGE - Per Group Training (maximum 10 students)
132-50	406-51-004-001-110-00	Using SIM OneNet - Per Group Training (maximum 10 students)
132-50	406-51-005-001-340-00	Using Creator - Per Group Training
132-50	406-51-006-001-513-00	Using Terra Vista - Per Group Training (Maximum 10 students)

132-50	406-51-009-001-220-00	Using Vega Prime - Per Group Training (Maximum 10 students)
132-50	406-51-011-001-220-00	Using VAPS XT - Per Group Training (Maximum 10 students)
132-50	406-51-011-002-220-00	Using VAPS XT and Developing ARINC 661 applications - Per group Training (Max 10 students)
132-50	406-51-500-001-220-00	Using Vega Prime Sensor - Per Group Training (Maximum 10 students)

**Loyola Enterprises Inc. Professional Services GSA Price**

<b>SIN</b>	<b>Part Number</b>	<b>Product</b>	<b>GSA Price</b>
132-51	AA1	Administrative Assistant I	\$23.98
132-51	AA2	Administrative Assistant II	\$27.61
132-51	AA3	Administrative Assistant III	\$35.94
132-51	WP1	Word Processor I	\$25.48
132-51	WP2	Word Processor II	\$31.22
132-51	PSA	Project Support Administrator	\$59.65
132-51	TS1	Technical Staff-Level 1	\$37.18
132-51	TS2	Technical Staff-Level 2	\$51.87
132-51	TS3	Technical Staff-Level 3	\$55.18
132-51	TS4	Technical Staff-Level 4	\$69.86
132-51	IT	HW/SW Install Technician	\$61.05
132-51	IS	HW/SW Install Specialist	\$66.59
132-51	CST	Consultant	\$172.25
132-51	DA	Database Administrator	\$57.64
132-51	DP1	Database Programmer I	\$57.64
132-51	DP2	Database Programmer II	\$96.94
132-51	DM/DW	Sr. Data Modeling Spec/Data Warehouse Specialist	\$103.17
132-51	OD	Oracle Developer	\$114.42
132-51	SOD	Senior Oracle Developer	\$139.93
132-51	IDA	Internet Database Administrator	\$57.83
132-51	DC/IS/DL	Data Conversion / Imagery Specialist / Digital Librarian	\$29.87
132-51	TW	Technical Writer/Editor	\$42.43
132-51	STW	Senior Technical Writer	\$53.66
132-51	GIS1	GIS Specialist I	\$56.60
132-51	GIS2	GIS Specialist II	\$81.05
132-51	SGS	Senior Geospatial Scientist	\$74.64
132-51	LA1	Logistics Analyst I	\$35.33
132-51	LA2	Logistics Analyst II	\$62.74
132-51	LS1	Logistics Specialist I	\$37.15
132-51	LS2	Logistics Specialist II	\$49.52
132-51	PJ1	Project Manager I	\$69.19
132-51	PM2	Program Manager II	\$96.19
132-51	PM3	Program Manager III	\$107.74
132-51	EM	Executive Manager	\$117.91
132-51	REX	Recognized Expert/Executive	\$196.81
132-51	MSS	Modeling and Simulation Scientist	\$74.16
132-51	SCS	Senior Computer Simulation & Modeling Specialist	\$100.12
132-51	NELA1	Network Engineer / LAN Administrator I	\$45.32
132-51	NELA2	Network Engineer / LAN Administrator II	\$75.01
132-51	NELA3	Network Engineer / LAN Administrator III	\$85.25
132-51	NELA4	Network Engineer / LAN Administrator IV	\$99.87

132-51	SBPA	Senior Business Process Analyst	\$62.42
132-51	WD	Website Developer / Administrator	\$40.05
132-51	IDS	Internet Design Specialist	\$48.47
132-51	APA1	Application Programmer/Analyst I	\$52.10
132-51	APA2	Application Programmer/Analyst II	\$67.10
132-51	APA3	Application Programmer/Analyst III	\$98.84
132-51	IDS1	Internet/Intranet Developer Specialist I	\$62.95
132-51	IDS2	Internet/Intranet Developer Specialist II	\$84.17
132-51	IDS3	Internet/Intranet Developer Specialist III	\$104.09
132-51	SO	Security Officer	\$27.19
132-51	CSS1	Computer Security Specialist I	\$50.36
132-51	CSS2	Computer Security Specialist II	\$73.83
132-51	TRS1	Training Specialist I	\$40.19
132-51	TRS2	Training Specialist II	\$48.95
132-51	TRS3	Training Specialist III	\$76.06

### Description of IT Services

#### Administrative Assistant I-

Experience: Must have 1 year of relevant experience including familiarity with word processing, spreadsheet, and presentation software.

Education: High School Diploma or equivalent.

Functional Responsibility: Performs administrative and project support as directed.

#### Administrative Assistant II-

Experience: Must have 3 years of relevant experience including familiarity with word processing, spreadsheet, and presentation software.

Education: High School Diploma or equivalent.

Functional Responsibility: Performs administrative and project support in areas of program management, project control, report generation, scheduling and financial management. Exercises judgment in accomplishing tasking, and works somewhat independently.

#### Administrative Assistant III

Experience: Must have 6 years of relevant experience including familiarity with word processing, spreadsheet, and presentation software.

Education: High School Diploma or equivalent.

Functional Responsibility: Performs administrative project support in areas of program management, project control, report generation, scheduling and financial management. Exercises judgment in accomplishing tasking, and works independently.

#### Word Processor I

Experience: 1 year experience in required clerical skills and operation of office equipment.

Education: High School Diploma or GED.

Functional Responsibility: Prepares final copy from draft materials and recorded dictation, using word processing and basic charting and graphics capabilities Establishes and maintains routine office files Uses of a variety of office equipment to produce work rapidly and accurately Works with technical personnel to ensure accuracy and completeness of materials prepared.

### **Word Processor II**

Experience: 3 years of experience related to administrative functions such as job ordering and reporting, maintenance of security records, word processing, data transcription, filing and other miscellaneous duties.

Education: High School Diploma or equivalent

Functional Responsibility: Prepares final copy from draft materials and recorded dictation, using word processing and advanced charting and graphics capabilities. Uses of a variety of office equipment to produce work rapidly and accurately Works with technical personnel to ensure accuracy and completeness of materials prepared. Prepares various documents including text, tables, and matrices.

### **Project Support Administrator**

Experience: 8 years experience working in an automated office capacity involving information technology, of which two years involved supervision of others and/or responsibility to operate autonomously. Experience with automated office disciplines such human resource administration, security administration, travel administration, contract administration, financial administration, accounting, or management information systems administration.

Education: Bachelor's degree or four additional years of relevant experience is required. Study toward advanced or secondary degrees may be counted toward experience requirements. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Operate information technology applications, including spreadsheet programs, presentation programs, database programs, word processing programs, financial programs or page layout programs. Provides project support incidental to and in direct support of the proposed professional services. Performs administrative functions including but not limited to information administration, publications administration, human resource administration, contract/subcontract administration and other duties as assigned, in support of the project as a whole. Other functions may include but are not limited to administrative discipline, policy enforcement, meeting administration, facilities management, communications, administrative security, purchasing, organizing, and executive support.

### **Technical Staff-Level 1-4**

Experience: Must have experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business processing and re-engineering; business process analyses, information architecture planning and design; business management; financial management; engineering; operations research; logistics; modeling and simulation; math; physics; quality assurance; supply; systems analysis.

Education: A Bachelor's degree or technical training and equivalent experience may be substituted for a degree. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Requirements: Individuals require the technical training, skills and experience to operate within and directly support an Information Technology environment. The Technical Staff provides specialized knowledge of

complex customer processes and requirements. Applies technical expertise to assist in defining, analyzing, validating and documenting complex operating environments, states of technology and current engineering and business processes.

Level 1: Degree and 1-3 years experience

Level 2: Degree and 4-5 years experience

Level 3: Degree and 6-7 years experience

Level 4: Degree and 8-9 years experience

### **HW/SW Install Technician-General Summary**

Experience: 2 years of general experience in the conduct of sites surveys; assesses and documents current site configuration and user requirements and installs new configurations.

Education: High School Diploma. There is no experience substitution for a High School Diploma, however a G.E.D., other degree equivalency program, or a technical trade school certificate is acceptable. With a Bachelors degree no experience is required.

Functional Responsibility: Designs and optimize network topologies. Analyzes existing requirements and prepares specifications for hardware/software acquisitions. Prepares engineering plans and site installation Technical Design Packages. Develops hardware/software installation schedules. Prepares drawings documenting configuration changes at each site. Prepares site installation and test reports. Configures systems, communications devices, and peripheral equipment. Installs network hardware/software. Trains site personnel in proper use of hardware/software. Builds specialized interconnecting cables.

### **HW/SW Install Specialist**

Experience: 3 years in preparation of functional requirements and specifications for hardware/software acquisitions. Direct experience in evaluating and troubleshooting problems that have been properly identified and developing solutions will satisfy the user's requirements.

Education: Bachelor's Degree or equivalent. 6 years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Reviews computer systems in terms of machine capabilities and man-machine interface. Prepares reports and studies concerning hardware/software.

### **Consultant**

Experience: The Consultant category is reserved for subject matter experts and recognized professionals in particular fields that are normally employed on a short-term basis for a specific project.

Education: No Requirement.

Functional Responsibility: Project-specific.

### **Database Administrator**

Experience: 3 years of experience with database management systems. Evaluation and recommendation of DBMS products to support validated user requirements. Experience with file organization, indexing methods, transaction and rollback protocols, data loading, and security procedures for specific user applications.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Directs systems analyses and feasibility studies. Assists customer in the planning, coordinating, acquisition, and implementation of systems. Analyzes proposed and existing system used in processing applications in terms of data communications and database management/structure, requirements, and costs. Prepares studies and gives presentations on current data communications concepts. Prepares functional specifications for acquiring commercially available equipment. Consults with user management to ensure that problems are properly identified and solutions meet the requirements.

### **Database Programmer I**

Experience: 3 years progressive data processing experience in the design and development of database applications. Experience in resolving program and system problems through program dumps and other debugging techniques.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Writes functional specifications and prepares implementation schedules for smaller applications and subsystems to major applications. Monitors existing systems making recommendations for improved performance and service to the application user. Knowledge and experience with system analysis and design methodologies.

### **Database Programmer II**

Experience: 5 years progressive data processing experience in the design and development of database applications. Supervisory experience in managing junior database programmers and providing them direction.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Writes functional specifications and prepares implementation schedules for smaller applications and subsystems to major applications. Monitors existing systems making recommendations for improved performance and service to the application user.

### **Sr. Data Modeling Spec/Data Warehouse Specialist**

Experience: 7 years experience with RDBMS (Oracle, Sybase, SQL, and Access), database development, and data warehousing. Must also have experience in JAVA, DBA, ODBC, OLE, DDE, CGI, client/server implementation and Microsoft Windows.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Performs extensive programming utilizing Object-Oriented Design, programming using C++ and Java with additional requirements in full life-cycle development.

### **Oracle Developer**

Experience: 5 years specialized Oracle experience.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Supports the Sr. Oracle Developer and/or Project Manager in the development and analysis of applications using Oracle.

### **Senior Oracle Developer**

Experience: 7 years specialized Oracle experience.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Specializes in the development of applications in a relational database environment with emphasis on Oracle.

### **Internet Database Administrator**

Experience: 3 years experience with the design, testing and implementation of Internet Systems database applications.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Performs administration of Internet-based database systems. Manages relational and Object database management systems, text retrieval systems, object repositories, other DBMSs, statistical packages, microcomputer application packages, SQL, HTML, PERL, or similar scripting languages.

### **Data Conversion / Imagery Specialist / Digital Librarian**

Experience: 3 years experience with formatting, conversion, quality assurance, and managing digital information and data.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent. 6 years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Responsible for Data conversion, quality assurance, and database loading tasks. Converts hardcopy reports, papers, and documents into a digital format. Performs scanning hardcopy information; manual or software assisted digitizing of hard-copy maps. Accesses remotely sensed imagery and prepares it for use in Geospatial applications. Operates and maintains a high-speed document/image scanner integrated with a PC workstation running Optical Character Recognition and Raster to Vector conversion software. Performs manual digitizing and key entry of attribute codes for spatial vector and imagery coverages. Develops and maintains Metadata and Interfaces with cognizant agency representatives to resolve issues relative to properly identifying and processing textual, imagery and spatial data into a digital format. Resolves technical data conversion problems and develops any required work-around procedures.

### **Technical Writer/Editor**

Experience: 3 years experience in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables.

Education: Associates degree or the equivalent years in experience.

Functional Responsibility: Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Assists in collecting and organizing information required for preparation

of user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.

### **Senior Technical Writer**

Experience: 5 years experience in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Specialized experience in HTML and XML formatted documents for publishing on the Web.

Education: Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Perform writing, editing, and rewriting of material of a technical nature. Prepares user guides and other technical documentation for presentations.

### **GIS Specialist I**

Experience: 3 years developing, processing, maintaining, analyzing GIS and Geospatial data.

Education: Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent.

Functional Responsibility: Software system design and directs programming efforts using either Avenue or ArcView MacroLanguage scripting language. Registers CAD drawings to geographic coordinate systems using GIS software tools and techniques. Investigates/analyzes Geospatial database management system problems.

### **GIS Specialist II**

Experience: 5 years management, processing, maintaining, analyzing GIS and Geospatial data. Development of projects, applications, maps, and other products required to support requesting activities.

Education: Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Formats application programs to run over the Web. Performs software coding and documentation and to design specifications. Prepares application programs that will run in a LAN network environment.

Monitors and recommends efficient utilization of servers and peripheral devices. Develops process charts and functional block diagrams, codes the application, prepares test data and debugs programs. Develops spatial and attribute data QA/QC programs and procedures

### **Senior Geospatial Scientist**

Experience: 7 years management of GIS and Geospatial programs. Experience with Rapid Application Prototype development methodologies, and advanced database and JAVA-based programming processes. Experienced with business process engineering, and requirements development, and liaison with multiple agencies in coordination of applications and requirements.

Education: Masters Degree in Computer Science or a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Directs and controls the implementation and proper use of design/programming resources from program requirements and system specifications. Provides guidance and direction to project team members and supervises technical specialists and data processors in the implementation of database development projects. Determines operational impacts and coordinates problem resolution.

### **Logistics Analyst I**

Experience: At least 3 years' experience in integrated logistics support (ILS) planning and analysis.

Education: Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Creates and helps execute plans for the integrated logistics support (ILS) of complex systems

Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems

Where required, supervises other logistics personnel in executing assigned tasks

### **Logistics Analyst II**

Experience: At least 5 years' experience in integrated logistics support (ILS) planning and analysis.

Education: Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Creates and helps execute plans for the integrated logistics support (ILS) of complex systems Develops ILS requirements for new systems based on user needs and missions Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems Where required, supervises other logistics personnel in executing assigned tasks.

### **Logistics Specialist I**

Experience: Must have 3 years of relevant experience.

Education: Associates Degree or the equivalent years in experience.

Functional Responsibility: Performs logistics support analyses, level of repair analyses, integrated logistic support planning, and other ILS related documentation. Requires experience with MIL-STD-1369 and MIL-STD-1388/1.

Functional Responsibility:

### **Logistics Specialist II**

Experience: Must have 5 years of relevant experience.

Education: Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Performs logistics support analyses, level of repair analyses, integrated logistic support planning, and other ILS related documentation. Requires experience with MIL-STD-1369 and MIL-STD-1388/1.

### **Project Manager I**

Experience: 4 years experience in developing, specifying, managing, directing, controlling and executing basic tasks. Possesses leadership and management skills commensurate with level of experience. Exercises sound judgment and problem solving skills. May include experience as a subject matter specialist, technologist, administrator or engineer.

Education: Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Under the guidance of the Program Manager, will be responsible for the overall management of the specific task order(s) and insure that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems. Leads individuals based upon performance criteria, and hiring authority of others. Performs functions of subject matter specialist, engineer, or technologist where qualified and appropriate. Accountable for all aspects of project performance. Demonstrates oral and written communication skills. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.

### **Program Manager II**

Experience: 8 years experience in developing, specifying, managing, directing, controlling and executing tasks, projects and programs from simple to complex. Demonstrated leadership and management skills commensurate with experience. Capable of exercising overall program management, or working as deputy to a customer program manager to the extent specified in the delivery order. May include experience as a subject matter specialist, engineer, administrator or technologist.

Education: Master's degree in any discipline or combination of disciplines or Bachelor's degree and equivalent additional experience is required.

Functional Responsibility: Serves as the contractor's single contract manager. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of related projects that may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their application. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.

### **Program Manager III**

Experience: Must have 15 years of experience in a related field including supervisory or management experience.

Education: Master's degree in any discipline or combination of disciplines.

Functional Responsibility: Plans, directs, coordinates, and controls technical and administrative activities for an entire program. Planning and directing technological improvements and project management implementation. Manage a diverse group of functional activities, subordinate groups of technical and administrative personnel. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Reviews and maintains the quality of technical work performed on the program. Makes technical judgments and provides advice on resolving technical problems. Ensures goals and objectives of program are accomplished within contract

terms and conditions. Maintains the development and execution of business opportunities based on broad, general guidance. Interfaces with client management personnel and is adept in oral and written communications.

### **Executive Manager**

Experience: Corporate officer assigned to provide overall vision and guidance for critical program elements in support of large team efforts that may involve multiple organizations and companies.

Education: Not applicable.

Functional Responsibility: Ability to make binding decisions relative to corporate resources and policy. Provides overall vision and guidance for critical program elements. Provide high-level direction, budgetary, strategy formulation, political influence, acting either in concert with a team or as an individual. May perform as a manager, strategist, advisor, envoy, negotiator, or in any other manner designated by client and deemed acceptable by the contractor. Responsible for marketing new technology and follow-on business acquisitions.

### **Recognized Expert/Executive**

Experience: Over 15 years of experience in or directly related to complex, uncommon, or unique fields of endeavor specifically requested by the client. The skill category applies when the client requires a specific individual, widely recognized for his or her unique capabilities, achievements, or abilities, relative to specific client requirements. The individual should possess credentials and acclaim within the professional community relevant to client-designated tasks, advice or counsel. Recognizing the highly specific and variable nature of this skill category, the client should exercise broad latitude in consultation with the contractor to adjust, increase, combine or waive educational and experience criteria in order to fulfill his exceptional requirements.

Education: Masters Degree in any discipline acceptable to the client. A doctoral degree may substitute for three years of the experience requirements above.

Functional Responsibility: Effort under this skill category is ordinarily incident to and in support of large team efforts and broad, difficult projects. It is usually intended to provide exceptional capabilities to enhance or ensure the effectiveness and productivity of a major client endeavor undertaken by a substantial team of client and/or contractor specialists. When directed by the client, it may be used to provide high level consultation, strategy formulation, consensus building, or influence, acting either in concert with a team or as an individual. May perform as a manager, strategist, advisor, analyst, envoy, negotiator, or in any other manner designated by client and accepted by contractor. May perform services in any discipline or level as designated by client and accepted by contractor.

### **Modeling and Simulation Scientist**

Experience: 5 years experience with Virtual Reality Modeling Language, Java, and 3D renderings, modeling, visualization, simulation, and development of synthetic environments where data from multiple sources is fused into a multidimensional visualization. Must have experience with translating specific analytical requirements into a visual representation in multiple dimensions. Familiar with Geospatial data and conversion of validated data into formats compatible with multi-dimensional analysis. Has applied GIS data, NIMA datasets, and attribute datasets supplied with various other data sources to visualization scenarios.

Education: Computer Science degree, or Bachelor of Science in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Responsible for processing and converting relevant data into a format compatible with multi-dimensional visualization and analysis. Provides a virtual representation of Geospatial, topographic, cultural,

cadastral, temporal, and thematic data in a realist view of the area of interest. Responsible for direction, development, and deployment of Web-based modeling and simulation applications.

### **Senior Computer Simulation & Modeling**

Experience: 10 years experience in Virtual Reality Modeling Language, Java, and 3D renderings, modeling, simulation, and visualization. Statistical and complex analytical experience is required including higher-order mathematics, and must have experience with translating specific analytical requirements into a visual representation in multiple dimensions. Must have developed and deployed Web/Browser-based multidimensional applications.

Education: Masters degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or a Bachelors degree in a technical discipline with experience.

Functional Responsibility: Performs visualization and modeling of digital data. Creates, maintains, and modifies simulations of defense systems, subsystems and components. Integrates local models and simulations into networked simulations. Provides conversion and exchange services to allow electronic sharing of engineering design documents, models and simulations.

### **Network Engineer / LAN Administrator I**

Experience: 2 years of experience in LAN/WAN environments and possesses a MCSE certification. Certified in applicable LAN/WAN software products and applications and experienced in their implementation and integration. Experienced in anti-viral software products and their utilization.

Education: Technical Microsoft MCSE certification training plus one year of experience.

Functional Responsibility: Assists LAN/WAN Manager in network related problem resolutions, technical performance monitoring, and administrative issues. May assist with prioritization of network control center tasks.

### **Network Engineer/LAN Administrator II**

Experience: 4 years of general experience and possesses a MCSE certification.

Education: Associates Degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent and Microsoft MCSE certification training.

Functional Responsibility: Under supervision performs a variety of network engineering tasks that are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for actions and decisions not fully reviewed. Plans and performs assignments in conformance with network design, engineering and customer specifications. Can install and configure hardware such as routers, switches, hubs and network monitoring devices. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher-level engineer. Coordinates the activities of Network Technicians assigned to specific network engineering projects.

May perform other duties as assigned.

### **Network Engineer/LAN Administrator III**

Experience: 7 years of general experience and possesses Certified Microsoft Engineer (MCSE) experienced in design and implementation of Microsoft Solutions in a PC-based, LAN-based, and/or WAN-based environment

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university and 6 years of general experience with Microsoft MCSE Certification training. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Functional Responsibility: Performs a variety of network engineering tasks, either independently or under supervision, which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software and support facilities and/or equipment. Supervises team of Network Engineers through project completion. Performs design, installation, troubleshooting and support of LAN/MAN/WAN hardware, software and applications. Can install and configure hardware such as routers, switches, hubs and network monitoring devices. Develops and maintains cable plants and architecture, communications transmission lines and all other attached devices. Analyzes Ethernet protocol packets and provide reports and recommendations on traffic analysis. Acts as point of contact for client needs.

#### **Network Engineer/LAN Administrator IV**

Experience: 10 years experience with Certified Microsoft Engineer (MCSE) experienced in design and implementation of Microsoft Solutions in a PC-based, LAN-based, and/or WAN-based environment. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university plus 15 years specialized experience and a Microsoft MCSE certification

Functional Responsibility: Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Supervises team of Network Engineers through project completion. Coordinates the activities of Network Engineers and Network Technicians assigned to specific network engineering projects. May perform other duties as assigned.

#### **Senior Business Process Analyst**

Experience: 5 years experience in business process facilitation and training, methodology development and evaluation, reengineering, best practice identification, change management, organizational development, and development of information systems.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Responsible for facilitating business process engineering efforts for directed projects and customers. Develops process flow charts, functional dependencies, functional decomposition of process elements, process critique, process optimization, and implementation plans. Responsible for integrating organization focus and vision into process development, and translating management concerns and budgetary constraints into strategic process elements.

#### **Website Developer/Administrator**

Experience: 2 years experience in developing Web sites for display, information, and interaction that functionally supports the organization mission. Experience with HTML, XML, JAVA, CGI, PERL is desired with additional experience in development, design, and deployment of Web sites. Must be familiar with Web Page development software such as MS FrontPage. Must have experience with Web Server (HTTP) and be familiar with supporting Web operations including troubleshooting, performance optimization, web statistics, and reporting. Must have experience with Website security, password/login protocols, secure socket layer protocols, and firewall systems.

Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Responsible for the information base of the organization web site. Responsible for editing content, quality, style consistent with applicable standards and security protocols. Collaborates with subject matter authors on the team including finding, creating, and installing tools to create web content and check consistency, style, including liaison with graphic artists and development of interactive Web applications. Applies link validation routines and is responsible for consistent visual images, uniform fonts, formatting, icons, images, layout techniques, and modularization, including maintenance of HTM templates and image archives.

### **Application Programmer/Analyst I**

Experience: 2 years applicable experience as an applications programmer on large-scale information technology systems. Experience in organizational software development, and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction. Experience with C++, Visual Basic, PERL, CGI, JAVA, SQL desired.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flowcharts. Translates detailed design into computer software. Tests, debugs, and defines requirements for the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Where required, supervises the efforts of other application programmers and technical staff

### **Application Programmer/Analyst II**

Experience: 5 years experience as an applications programmer on large-scale information technology systems. Management experience in software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer-Aided Software Engineering (CASE) tools. Experience in organizational software development, and ability to develop complex software to satisfy design objectives. Experience with C++, Visual Basic, PERL, CGI, JAVA, SQL required.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university.

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Write, debug, compile, test, and integrate computer programs. Evaluate computer program requirements and develop options. Install, configure, test, maintain, and debug computer hardware, software, systems, peripherals, and associated capabilities. Assure design compliance with DII-COE where appropriate.

### **Application Programmer/Analyst III**

Experience: 10 years experience in defining economical standard computer operating systems and environments and applications; acquiring, tailoring, and testing computer operating systems, environments, and applications; packaging and distributing operating systems; and supporting operating systems and applications. At least five years experience in managing the development of large automated systems integration projects that incorporate digital imaging or digital communications technology. Experience will include knowledge of commercial-off-the-shelf products and

methods, which provide interoperable, portable, and scalable information technology options. May include a working knowledge and/or familiarity with Defense Information Infrastructure Common Operating Environment (DII-COE), DOD acquisition practices and policies and the higher order programming language specified in the task order to develop the required software.

Education: Master's degree in computer science, computer programming, software engineering, mathematics, computer engineering or related scientific/technical discipline from an accredited institution.

Functional Responsibility: Experience in developing standards-compliant software utilizing industry-leading operating systems, languages, protocols and relational databases: DOS/WINDOWS, DEC VAX/VMS, UNIX (e.g., Solaris, IRIX, HP-UX, and AIX), C, TCP/IP, and Oracle. In-depth knowledge of the design, operational use, and functional characteristics of standards-compliant (e.g., CALS or GOSIP) systems, such as scanning, user interface, optical storage, and index subsystems of digital imaging systems; or the input processing, network transmission, security, network management, and control subsystems of digital communications systems.

### **Internet Design Specialist**

Experience: 3 years experience in the design of web sites and web pages and specialized experience with Virtual Reality Modeling Language, Java, and 3D renderings.

Education: Associates degree in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university or equivalent experience.

Functional Responsibility: Creates and optimizes graphic images and logos, provides visual structure and incorporates interactive applications into web pages and collection designs.

### **Internet/Intranet Developer Specialist I**

Experience: At least 1 year experience in system analysis and design techniques for Internet or Intranet development, which may include, Hypertext Markup Language (HTML), Hypertext Transfer Protocol (HTTP), and Common Gateway Interface (CGI).

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's degree, no experience is required.

Functional Responsibility: Analyzes and develops internet/intranet application software processing wide range of capabilities, including numerous engineering, business, and network traffic management function. Works independently or under general direction.

### **Internet/Intranet Developer Specialist II**

Experience: At least 3 years experience in system analysis and design techniques for Internet or Intranet development, which may include, Hypertext Markup Language (HTML), Hypertext Transfer Protocol (HTTP), and Common Gateway Interface (CGI), FrontPage, and Netscape software.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's degree 1 year of general experience is required.

Functional Responsibility: Develops and applies organization wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business

improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives. Provides daily supervision and direction to junior staff.

### **Internet/Intranet Developer Specialist III**

Experience: 5 years experience with enterprise-wide set of disciplines for planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's degree 3 years of general experience is required.

Functional Responsibility: Establishes system information requirements using analysis of the information exchange technologies in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI), and International Standards Organization (ISO) reference models, and profiles of standard such as: Institute of Electrical and Electronic Engineers (IEEE), Open Systems Environment (OSE) reference model, and across the application program interface (API). Provides daily supervision and direction to staff.

### **Security Officer**

Experience: 1 year experience in processing and handling DOD and corporate security protocols. Must be familiar with processing security clearances through the Defense Industrial Security system.

Education: Formal training certification with the Defense Industrial Security system.

Functional Responsibility: Handles personnel security information, manages security folders, audits and responds to queries and requests from the Defense Industrial Security Office.

### **Computer Security Specialist I**

Experience: 3 years experience in evaluating security threats to ADP systems and in technologies. Familiar with procedures that provide appropriate levels of system security against sabotage, subversion, tampering, or other undesired use.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree

Functional Responsibility: Manages firewalls and network perimeter security systems. Documents and reports all systems changes, upgrades and entry requests. Develops pro-active network security procedures designed to prevent intrusion attacks. Performs network system security audits in accordance with IPSec, PKI and other formulated procedures. Analyzes risk factors and recommends procedures and products to prevent intrusion attacks.

### **Computer Security Specialist II**

Experience: 5 years experience in evaluating security threats to ADP systems and in technologies. Experience with procedures that mitigate such threats analysis of organizational mission and user needs and development of

requirements, systems, and procedures that provide appropriate levels of system security against sabotage, subversion, tampering, or other undesired use.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree

Functional Responsibility: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also includes risk assessment. Analyzes systems to identify security risks or concerns and recommends appropriate remedies.

### **Training Specialist I**

Experience: 3 years experience in conducting the research necessary to develop and revise training courses and prepares appropriate training catalogs. Develops all instructor materials (course outline, background material, and training aids).

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree

Functional Responsibility: Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer-aided training.

### **Training Specialist II**

Experience: 5 years in the development and revision of courses and preparation of appropriate training catalogs. Experience with preparation of instructor materials (course outline, background material, and training aids) and student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Experience in training personnel by conducting formal classroom courses, workshops and seminars.

Education: Bachelor's Degree or equivalent in a recognized engineering, scientific, technical, or business management discipline from an accredited college or university. Six (6) years of general experience is considered equivalent to a Bachelor's Degree

Functional Responsibility: Excellent communications and problem solving skills. Performs system analysis for highly complex classes. Recommends most effective method to utilize equipment, where appropriate. Under general program direction, independently performs training within the field of expertise. May supervise the work of lower level trainers. Conducts the research necessary to develop and revise training courses. Develops all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, seminars, and/or computer based/computer-aided training.

### **Training Specialist III**

Experience: 7 years in the development and conduct of complex courses from start to completion. Experience in the identification, development, implementation and conduct of training and instruction of technical-based subject matter related to computer hardware/software, communications, local and wide area networking, internet, video, imaging, business processes, government regulations, procurement/acquisition, strategic planning, etc., as required for a particular customer requirement.

Education: Bachelor's Degree or equivalent. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, four (4) years of general experience is required.

Functional Responsibility: Designs, develops, prepares and refines training curriculum and course materials for various classroom and other instructional environments. Possesses skills and knowledge in computer-based and multimedia training environments. Conducts training requirements surveys, designs computer-based and multimedia curriculum in response to specific system training requirements during the life cycle. Is intimately knowledgeable in the subject matters for which he/she is developing curriculum. Supervises Training Specialists in the instruction of individual trainees as well as whole classes of students in a variety of technical-based subject matter. Collaborates, when necessary, with outside entities.

**Information For Ordering Activities  
Applicable To All Special Item Numbers**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsadvantage.gov](http://www.gsadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

**Loyola Enterprises Inc.**  
2984 S Lynnhaven Rd, STE 101  
Virginia Beach, VA. 23452  
[www.loyola.com](http://www.loyola.com)

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:  
**757-498-6118 x101 Fax 757-498-6110**

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract GS-35F-0274L  
Block 16: Data Universal Numbering System (DUNS) Number: 55-6417814  
Block 30: Type of Contractor: A. Small Disadvantaged  
B. Other Small Business - Veteran & Minority Owned  
Block 31: Woman-Owned Small Business - No  
Block 37: Contractor's Taxpayer Identification Number (TIN): 54-1574819  
Block 40: Veteran Owned Small Business (VOSB): B: Other Veteran Owned Small Business

4a. **CAGE Code:** OPC33

4b. **Contractor has registered with the Central Contractor Registration Database.**

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
Special Item No. 132-33 Perpetual Software Licenses	5 Days
Special Item No. 132-34 Maintenance of Software as a Service	5 Days
Special Item No. 132-50 Training Courses	5 Days
Special Item No. 132-51 Information Technology Professional Services	5 Days

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% - 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions - are offered the same discounts as all other Government customers.
- e. Other : None

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

**10. Small Requirements:** The minimum dollar value of orders to be issued is \$1.00.

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:  
Special Item Number 132-33 - Perpetual Software Licenses  
Special Item Number 132-34 - Maintenance of Software as a Service  
Special Item Number 132-51 - Information Technology Professional Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

## **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

[http://www.loyola.com/contract-vehicles/gsa/it\\_schedule\\_70.html](http://www.loyola.com/contract-vehicles/gsa/it_schedule_70.html)

<http://www.loyola.com/contract-vehicles/gsa/presagis.html>

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

## **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from 6 March 2006 dated 5 March 2016. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**Terms And Conditions Applicable To Perpetual Software Licenses (Special Item Number 132-33) And  
Maintenance As A Service (Special Item Number 132-34) Of General Purpose Commercial  
Information Technology Software**

**1. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

**2. GUARANTEE/WARRANTY**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

**3. TECHNICAL SERVICES**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 757-498-6118 x101 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9:00 am Eastern to 5:00 pm Eastern.

**4. SOFTWARE MAINTENANCE**

- a. Software maintenance as it is defined: (select software maintenance type) :

1. Software Maintenance as a Product (SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase.

2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**5. PERIODS OF MAINTENANCE (SIN 132-34)**

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the maintenance is to be continued during the subsequent period.

**6. UTILIZATION LIMITATIONS - (SIN 132-32, SIN 132-33, AND SIN 132-34)**

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
  - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
  - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
  - (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
  - (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
  - (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only

governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

**7. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

**8. RIGHT-TO-COPY PRICING**

There is no discount pricing for right-to-copy licenses.

**Terms And Conditions Applicable To Purchase Of  
Training Courses For General Purpose Commercial  
Information Technology Equipment And Software  
(Special Item Number 132-50)**

**1. SCOPE**

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY**

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. CANCELLATION AND RESCHEDULING**

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT**

The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

**6. PRICE FOR TRAINING**

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT**

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**8. FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.

- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

**9. "NO CHARGE" TRAINING**

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

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**Terms And Conditions Applicable To Information Technology (It)  
Professional Services (Special Item Number 132-51)**

**\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS --COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.  
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

**Usa Commitment To Promote  
Small Business Participation  
Procurement Programs**

**PREAMBLE**

Loyola Enterprises Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Benito Loyola, 757-498-6118 x101, [benito@loyola.com](mailto:benito@loyola.com), Fax 757-498-6110.



(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## **Basic Guidelines For Using “Contractor Team Arrangements”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.